



STAVROU KERAVNOS
SOFRONIOU LLC
www.sks-law.net

APPLICATION FORM TO INCORPORATE A CYPRUS COMPANY

I/We _____ of _____

hereby instruct **Stavrou, Keravnos, Sofroniou LLC Firm** to form a Cyprus Company on my/our behalf as follows:

(1) Name of Company (Must end in “Ltd” or “Limited”) _____

(2) In case the proposed company name is already reserved, please provide three (3) alternative names below:

(3) Memorandum and Articles of Association

If you require any specific provisions within the Memorandum and/or the Articles of Association, please provide details below, or on a separate sheet of paper.

(4) Nature of Business for which company is intended (Please be specific)

(5) Countries in which the business will be carried out: _____

(6) Share Capital: (If not Standard – One Thousand shares valued at 1 EUR each)

Authorized share capital: No. of Shares: _____ Currency and per value: _____

Issued and fully paid share capital: No. Of shares: _____ Currency and per value: _____

7) Secretary:

Stavrou, Keravnos, Sofroniou LLC Firm to provide office

Other: _____

(8) Registered Office (Must be an address in the jurisdiction of incorporation)

Stavrou, Keravnos, Sofroniou LLC Firm to provide office

Other: _____

(9) Director (s) (Minimum required two)

(i) Stavrou, Keravnos, Sofroniou LLC Firm to supply Corporate Nominee Director

(ii) Director(s) are as follows: (Please provide all necessary information on each Director)

Director Name		Director Name	
Address:		Address:	
Tel:		Tel. :	
Fax:		Fax:	
Email Address:		Email Address:	
Passport :		Passport:	

Director Name		Director Name	
Address:		Address:	
Tel. :		Tel.:	
Fax:		Fax:	
Email Address:		Email Address:	
Passport:		Passport:	

* In the case of a company being the Director, we will require a Certificate of Good Standing for the company, and a Certificate of Incumbency stating the names and addresses of its officers/directors and those authorized to sign on behalf of the company.

(10) Shareholder (s) (Minimum: one shareholder)

(i) Registered Shares to be issued as follows:

Registered Shares			
Name (1)		Number of shares:	
Address:		Passport & proof of address to be attached	

Name (2)		Number of shares:	
Address:		Passport & proof of address to be attached	
Name (3)		Number of shares:	
Address:		Passport & proof of address to be attached	

* In the case of a company being the Shareholder, we will require a Certificate of Good Standing for the company, and a Certificate of Incumbency stating the names and addresses of its officers/directors and those authorized to sign on behalf of the company.

OR

(ii) **Stavrou, Keravnos, Sofroniou LLC Firm** to supply Corporate Nominee Shareholders. (Please complete our Know Your Client Form- KYC)

(11) Company Seal to be provided by:

- Stavrou, Keravnos, Sofroniou LLC Firm** to supply Corporate Seal
- Yourselfs (Imprint must be sent to Registered Agent)

(12) Do you require a bank account?

- Yes (If yes, we will send you a list of the banks we recommend & list of the further info required for the completion of bank application form)
- No

(13) Do you require notarization and/or apostille?

- Yes (If yes, please specify which docs)
- No

(14) Do you require Accounting and Auditing?

- Yes, if you wish our associate accountant to represent you
- No

(15) Mailing address (all documents will be sent to this address unless advised otherwise):

Name / Company	
Address:	
Telephone Number:	

(16) Instructions submitted by:

Name:	
Address:	
Tel.:	
Fax:	
Email:	
Other Comments:	

* I/We declare and confirm the above information is true and correct and that the company to be incorporated will not be used for money laundering, terrorist activities or any other illegal activity or in a manner likely to damage the good name of Stavrou, Keravnos, Sofroniou LLC Firm or of any of their name partners personally.

I/We will take independent legal advice before proceeding and I am/We are aware, and intend, to honor my/our legal responsibilities in my/our jurisdiction.

I/We confirm and agree that should any changes occur in the information contained herein I/we will inform Stavrou, Keravnos, Sofroniou LLC Firm accordingly.

Signature of Beneficial Owner _____

Dated this _____ day of _____ 20 _____